



DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT

Stephanie A. Miner, Mayor
Paul Driscoll, Commissioner

PLEASE POST

ANNOUNCEMENT

The Department of Neighborhood and Business Development is seeking qualified applicants for its **Housing Director** position. Submit resume with cover letter to:

Sharon F. Owens, Deputy Commissioner
Department of Neighborhood and Business Development
City Hall Commons
201 E. Washington Street, Suite 600
Syracuse, New York 13202

No later than Friday February 24, 2012

City of Syracuse Residency Required

Qualifications:

- Bachelor's Degree in Urban Studies, Urban Planning, Public Affairs, Geography, or related field with 3 years of management experience
- Experience in administering Federal and State grants and programs
- Must be detail oriented and able to trouble shoot day to day challenges
- Must have the ability to work with a broad range of project partners including not-for-profit agencies, for-profit developers, small investors, homebuyers, etc.
- Experience with Microsoft Office and database programs required
- Skills and knowledge of Geographic Information System (GIS) desired

Questions can be directed to Sharon F. Owens at (315) 448-8109

EQUAL OPPORTUNITY EMPLOYER

2/8/12