

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, January 4, 2018
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Carter, Mae	X		Meyer, John G.		X			
Comeau, Herve	X		Natale, Dana	X				
Duncan, Caleb		X	Ryans, Clifford	X				
Holmes, Hatisha	X		Releford, Ranette	X				
Kutz, Ruth	X		Pearson, Betty L.	X				
McCarthy, Peter	X							

On Thursday, January 4, 2018, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Ms. Kutz, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Mr. McCarthy, seconded by Mr. Ryans and adopted, the Board approved the Minutes of the December 7, 2017, Board meeting.
2. Board Action Items
 - a. Election of 2018 Chair and Vice-Chair – Ms. Carter nominated Mr. McCarthy for chair and he declined the nomination. On motion duly made by Ms. Natale, seconded by Mr. Ryans and adopted, the Board voted Ms. Kutz as Chair for 2018. On motion duly made by Ms. Natale, seconded by Mr. Ryans and adopted, the Board voted Ms. Holmes as Vice Chair for 2018.
3. Chairman’s Items
 - a. The Chairman had no items.
4. Administrator’s Report
 - a. Activity Report – Ms. Releford reported that she met with Officer Mark Rusin, Joseph R. H. Doyle, Esq., Administrator of the police department’s Office of Legal Affairs and a community agency to formalize a conciliation process. As all parties’ legal rights have to be preserved, establishing the process will not be rushed and may be lengthy.
 - b. Board Vacancies – Ms. Releford reported that she has been in contact with Deputy Mayor Sharon Owens regarding the need for Mayor Ben Walsh to reappoint Ms. Carter and to appoint Ms. Diane Turner’s successor. The Second

District, Third District, and At-Large Councilors are working on their appointments. Mr. John Meyer resigned from the CRB.

- c. 2017 Fourth Quarter and Annual Report – Ms. Releford reported that the 2017 Fourth Quarter Report and Annual Report would be complete by the March 31 deadline.
 - d. Monthly Financial Report –Ms. Releford shared the detailed breakdown of expenditures for the year to date.
 - e. December case statistics –Ms. Releford reported that 12 new cases were received in December. She stated the total received in 2017 is 118 and that 14 cases will be reviewed during Executive Session.
5. Committees
- a. Community Outreach and Public Education – Ms. Holmes reported that the Committee is looking for ways to get the word out about the CRB through new community events to attend or information sessions at community centers, including, but not limited to Dunbar and Southwest, on a Saturday instead of evenings. It could include pop-up community outreach with hamburger and/or hot dogs.
Mr. Ryans proposed holding question and answer session for inmates at the Onondaga County Justice Center that explain the CRB so they know what capacity we serve in their situation. On motion made by Ms. Kutz, seconded by Mr. Comeau, the Board voted to have Ms. Releford contact Sergeant Kevin Mahoney to get the sessions scheduled.
 - b. Board Development and Training – Messrs. McCarthy and Ryans volunteered to co-chair the Board Development and Training Committee.
 - c. Government Relations – Ms. Kutz reported that Councilor Steven Thompson prefers to work with Ms. Releford. She will set up meetings with others.
 - d. Police Relations – Mr. Ryans volunteered to chair the Committee with Mr. Comeau, Ms. Kutz and Ms. Natale as members. Ms. Releford was asked to schedule a meeting for Tuesday, January 30, 2018. Ms. Releford shared that Police ride-alongs are available on particular days 4:00 to 8:00 p.m. Ms. Carter and Mr. Ryans reported that they attended the InterFaith Works of Central New York’s Syracuse Police-Community Dialogue as community residents.
6. New Business
- Ms. Releford requested Board members’ biographical sketches for posting on the CRB website.

7. Public Comment (6:30 pm)
Presumably, due to the weather, no members of the public were present to make comments.
8. Meeting continued in Executive Session.

During the Executive Session, the Board voted on the following cases to determine whether to forward the case to a CRB hearing:

16-075	No Hearing	17-047	No Hearing
16-109	No Hearing	17-049	Hearing
17-002	Hearing	17-051	No Hearing
17-010	No Hearing	17-057	No Hearing
17-030	No Hearing	17-064	No Hearing
17-032	Hearing	17-083	No Hearing
17-038	Hearing	17-089	No Hearing

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson
Typist II, Citizen Review Board