



APPLICATION FOR CERTIFICATE OF COMPLIANCE
(for buildings of three families or more, or mixed-use structures)

Property Location: _____

Owner's Name: _____ Telephone: _____

Owner's Address: _____
(street) (city) (State) (Zip)

If owner resides outside of Onondaga County, Agent's name, address and telephone are required.

Agent's Name: _____ Telephone: _____

Agent's Address: _____
(street) (city) (State) (Zip)

PROPERTY DESCRIPTION

Number of structures on lot _____ Type of Construction: Masonry _____ Wood Frame _____

Number of : Apartments: _____ Sleeping Rooms: _____ Commercial Units: _____

- (1) Occupied as: _____
- (2) Occupied as: _____
- (3) Occupied as: _____
- (4) Occupied as: _____

Total units by stories:

Cellar _____

Basement _____

First Floor _____

Second Floor _____

Third Floor _____

Fourth Floor _____

- Auxiliary Buildings? (INDICATE WITH AN X)
- 0. ___ NONE
 - 1. ___ 1-CAR MASONRY GARAGE
 - 2. ___ 2-CAR MASONRY GARAGE
 - 3. ___ 3 OR MORE CAR MASONRY GARAGE
 - 4. ___ 1-CAR WOOD FRAME GARAGE
 - 5. ___ 2-CAR WOOD FRAME GARAGE
 - 6. ___ 3 OR MORE CAR WOOD FRAME GARAGE
 - 7. ___ CARRIAGE HOUSE
 - 8. ___ SHED

Attic: _____ (Y) _____ (N)

Car Spaces _____

CHECK ONE OF THE FOLLOWING:

_____ This application is being made pursuant to Property Conservation Code Section 27-15, A., in contemplation of a transfer of title to:

Purchaser's Name: _____ Address: _____

_____ This application is being made pursuant to Property Conservation Code Section 27-15, B., as required every five (5) years for dwellings of three families or more or buildings of mixed occupancy.

Arrangements for making inspection may be obtained by calling:

Name: _____ Telephone: _____ Fee \$ _____ is attached.

I, the owner of subject property, hereby apply for a Certificate of Compliance and authorize the required inspections.

Date

Signature of owner is required.

SEE REVERSE SIDE FOR FEE SCHEDULE

Receipt No. Issued _____ Quadrant _____ District _____ Accepted by _____

Comments: _____

Schedule of Fees:

Structures containing more than two units or any mixed-use structures

\$55.00 plus \$20.00 additional for each additional unit in excess of two

Checks should be made payable to COMMISSIONER OF FINANCE, and sent with this application to the Division of Code Enforcement, 201 E. Washington Street, Syracuse, New York 13202-1430.

MAIL CERTIFICATES, APPLICATIONS AND APPROPRIATE FEES TO:

Department of Community Development
Division of Technical Services
City Hall Commons
201 E. Washington Street – Room 101
Syracuse, New York 13202-1430
(315) 448-8600