

Bandwagon Request

This is to request the use of one of the City Bandwagons

on _____ (date) at _____ (location, including street address).

Delivery date and time: _____

Pickup date and time: _____

Contact Person and Phone Number: _____

Onsite Contact Person for delivery: _____

Rental Fees:

2001 Bandwagon: Within City Limits: \$75/day; outside city limits: \$250/day + delivery and pickup charges

1992 and 1976 Bandwagons: Within City Limits: \$50/day; outside city limits: \$200/day + delivery and pickup charges

We will contact you regarding delivery and pickup charges upon receipt of your request.

You will be billed after your event.

Please note that we will do our best to accommodate your desired delivery and pickup dates and times, but due to other scheduling matters, there might be some variation. We will contact you in advance of your dates to discuss any changes.

If you are using one of the City of Syracuse bandwagons, please note the following:

Insurance: The City needs to receive a certificate of liability insurance with a general aggregate of at least \$1million that names the City of Syracuse as additionally insured. We would ask that the insurance certificate be in our office at least one week prior to your event. You can obtain this certificate from your organization's insurance company. The certificate holder should be: City of Syracuse, c/o Dept. of Parks, Recreation and Youth Programs, 412 Spencer St., Syracuse, NY 13204. It can be sent to our offices at the above address, or faxed to (315) 428-8513.

Sound: the bandwagon units do *not* come with sound systems.

Tables and chairs: the bandwagon units do **NOT** come with tables and/or chairs

Dimensions: the bandwagons measure approximately 28' long, 13'6" deep when fully opened, and 40 inches from the ground to the floor of the stage. The bandwagon weighs approximately 10,000 pounds, so it needs to be set up on a hard surface to avoid sinking into the ground.

Lighting: the bandwagons have fluorescent lighting that requires a 20-amp circuit.

Power: the bandwagons have outlets, but they do not contain a power source.

Parking bandwagons on city streets: if the bandwagons are to be parked on city streets, you **MUST** leave a 20-foot lane on either side of the unit in order to allow for the emergency vehicle access. Many times, the bandwagons are parked along parallel with the curblineline to meet the 20-foot emergency access lane.

Because the bandwagons are city vehicles, a city event will take precedence if both events fall on the same date. We will make every attempt to guard against this occurrence.

If you have any questions, please do not hesitate to contact me at 473-4330 or email me at mroach@ci.syracuse.ny.us.