



City of Syracuse Department of Parks, Recreation and Youth Programs

Permit Priority

First Priority:

- City of Syracuse Department of Parks, Recreation and Youth Programs sponsored events, activities, leagues
- Syracuse City School District
 - High School sanctioned athletic teams games and practices.

Second Priority:

- Syracuse Youth Sports Organizations
 - Little League, Youth Soccer, Youth Lacrosse, Pop Warner Football/Cheering

Third Priority:

- Non-City Organizations/ Schools
- Private groups

When two or more permit holders are applying for the same park, field or facility, priority will be given to the traditional sport in season:

- Fall: Football, Soccer, Little League, Cheering
- Spring: Soccer, Softball, Baseball, Lacrosse, Little League
- Summer: Baseball, Softball, Lacrosse, Little League

Permits will not be issued due to the following conditions:

- Scheduled maintenance, restoration, improvements or hazardous conditions
- Inclement weather

Factors that assist in the decision to grant a permit:

- Past history of the permit application with the City of Syracuse.
- Past history of the permit applicant being a good neighbor to the surrounding community.
- Past history of the permit applicant complying with the city, state, league, and the City of Syracuse Parks, Recreation and Youth Programs' policies.

Permits are NOT guaranteed from season to season.



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Fee Structure

Grass Fields

Field	User Fee
Ball Diamonds	\$15/hr
Ball Diamonds with Lights	\$60/hr
Soccer/Football/Lacrosse	\$15/hr

Artificial Turf Fields -- City Affiliated

Field	Use	Fee
Safety-Turf	Practice	\$50/hr
Safety-Turf	Practice with Lights	\$75/hr

Artificial Turf Fields -- Non- City Affiliated

Field	Use	Fee
Safety-Turf	Practice	\$100/hr
Safety-Turf	Practice with Lights	\$150/hr

Additional Fees

Permit Fee
\$30 per field

All rates are subject to change without notice.



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Conditions, Terms & Limitations of Permit

- If the permit holder is not going to use a field/facility, the unused dates and times may not be assigned or transferred. These dates and times must be made aware to the Department immediately.
- All leagues MUST submit a schedule of games and practices to the Department along with their permit applications.
- No possession or consumption of alcohol or smoking is allowed within any public park, playground or athletic facility. Please be aware that violations are subjected to penalty pursuant to City Ordinance.
- No pets are allowed on any athletic field. Pursuant to City Ordinance, all dogs must be leashed and licensed. Owners are responsible for cleaning up after their dogs.

Turf Field and Track Conditions:

- No food products, gum, chewing tobacco, sunflower seeds are allowed on the track or turf field.
- Cleats may NOT be worn on track surface.

Refund Policy:

We will not refund short notice cancellations that are no fault of this department or inclement weather.

- It is the applicant's responsibility to make written notification of a request to cancel to the Parks Department.
- A cancellation fee of \$50 will be assessed to any permit application over \$200.
- Any revocation of a permit due to disciplinary action will not receive a refund.

Notification of Cancellation:

At least 30 days ahead of usage
At least 5 work days ahead of usage
After 5 day minimum

Refund:

Full Fee (minus \$30 permit fee)
Half Fee (minus \$30 permit fee)
\$0



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Disciplinary Actions Policy

1. Verbal warning to permit applicant.
 2. Written warning to permit applicant.
 3. Permit suspension.
 4. Permit revocation.
- We reserve the right to ban any individual and those governed within a league, team or group who has violated our policies from our parks, fields, and facilities.
 - If a league, team or group does not follow their by-laws or disciplinary actions, we reserve the right to revoke their permit.

Inclement Weather Policy

- Organizations, leagues, groups or persons are not allowed to practice nor have a game on any field if there is standing water, is slippery, or during a thunder, lightening, hail or snow storm.
- A field should NOT be shoveled to clear snow, ice or water in order to use field without Parks Commissioner approval.

Any damage resulting to a park or field because an organization, league, group or other permit holder did not comply with conditions will be held responsible for all repairs and costs associated with repairs and will be subject to our disciplinary policy.