



Zoo Camp 2018 Information Sheet

Welcome to Summer Zoo Camp 2018 at the Rosamond Gifford Zoo at Burnet Park! Please be sure to read the following information about safety procedures and camp policies, as there are several changes taking place to ensure the safety of your children.

What you can expect:

Each instructor has experience working with children and is familiar with the zoo. All instructors and volunteers have had background checks. The camps focus on the topic for the week and the instructors have activities planned to match the topic. Activities may include "behind the scenes" tours, keeper talks, games, crafts and plenty of tours of the zoo. Your child can expect to learn and have fun while they are at the Rosamond Gifford Zoo.

Required forms:



In accordance with the Onondaga County Health Department (OCHD), each child **MUST** have a medical form filled out in full and signed or they cannot be admitted into camp. In addition, the Education Department requires the attached Consent and Waiver Form and Drop-off/Pick-up Procedure Form on file for the safety of your child. **All completed forms must be received by the zoo no later than two (2) weeks prior to your child's first day of camp.** Changes can be made by calling the Zoo Camp Director or on the first day of your child's session.

How to prepare for camp:

Please have your camper dress appropriately for the weather and bring or wear sun block or insect repellent as needed. We may go outside in the rain, but will stay inside during extreme weather conditions (thunderstorms, extreme heat, etc.). Campers are responsible for their own belongings. Please make sure everything is labeled. In accordance with the OCHD, Zoo staff are prohibited from administering any medication **except for Epi-pens** in an emergency situation. Campers may self-administer prescription medication as needed with doctor and parental permission (included on medical form). Education staff are trained in first aid, CPR/AED and Epinephrine Auto-Injector, and will be present during each program.

What to wear:

For safety reasons, one camp t-shirt will be provided and **must** be worn everyday. Instructors will be wearing the same color of shirts for easy identification. Please have campers wear comfortable clothing and sneakers (**flip flops and open toed sandals are not allowed**). Any camper wearing open toed shoes, including flip-flops, will be denied access to any behind the scenes activities. Campers may get dirty under certain circumstances; please keep this in mind since zoo learning can be a messy process!

Lunch/snacks:

Snacks, water bottles, and fresh water will be provided for every camper each day. If your child has any food allergies, please indicate on the medical form. We strive to provide food that does not contain peanuts, peanut oil, tree nuts, or tree nut oil. **All campers are asked to bring their own lunch or purchase lunch from the Jungle Café.**

Absent/late campers:

If your child will be absent or late for the day, please call the Education department at (315) 435-8511 x357 or text the camp director cell phone at (315) 414-7406.

Health department license:

Zoo Camp is licensed by the Onondaga County Health Department and is inspected twice a year. Inspection reports concerning Zoo Camp are on file at: Onondaga County Health Department, Division of Environmental Health, John H. Mulroy Civic Center 12th Floor, 421 Montgomery Street, Syracuse NY 13202 or call (315) 435-6617.

All of us at the Rosamond Gifford Zoo are looking forward to another wonderful summer! If you have any questions or concerns, please contact me.

Kim Coons, Zoo Camp Director
Rosamond Gifford Zoo
(315) 435-8511 x357
kcoons@rosamondgiffordzoo.org



Education Program Consent and Waiver Form

For the safety of your child, you may not leave your child with us for an education program unattended (i.e. you will not be in the classroom in direct contact with your child), unless you sign this form and leave it with the instructor.

Child's Name _____

I am the legal parent/guardian for the minor named above and I authorize my child to participate in all prescribed program and related activities and I voluntarily assume for myself and on behalf of my child all risks associated with such participation. I voluntarily assume for myself and on behalf of my child all risks associated with participation in the education programs of the Friends of the Rosamond Gifford Zoo at Burnet Park, Inc. ("Friends"), including, but not limited to, the snacks and physical activities associated with such programs. I give my permission for Friends staff to take any action deemed necessary under the circumstances in my child's best interest; I also give consent to doctors/hospitals and other health care practitioners to administer proper medical assistance should the need arise. In consideration of my child's participation in the program, I, to the maximum extent permitted by law, for myself and on behalf of my child and our heirs, executors, legal representatives, administrators and assigns, (collectively, the "Releasors") hereby release and forever discharge the County of Onondaga and The Friends of the Rosamond Gifford Zoo at Burnet Park, Inc., and all of their officers, directors, employees, contractors, volunteers, and agents (in both their individual and representative capacities) (collectively, the "Releasees") from and against, and hereby waive, any and all claims, liabilities, damages or expense, including reasonable attorneys' fees, that may be alleged or incurred by any of the Releasors in any way related to or arising out of my child's participation in any program or related activities, including, but not limited to, any and all claims, liabilities, damages or expense arising out of the negligent acts or omissions of any or all of the Releasees.

Participant Conduct

Education program instructors work hard to provide and supervise a safe, educational and fun environment for all participants. I understand that if my child prevents staff from safely supervising my child or others, or becomes disruptive, harmful, or poses a threat to him/herself, staff, other participants, or animals, my child may be removed from the education program at any time. The decision to remove a child from an education program will be within the discretion of the program instructor. If this occurs, I agree that either I or the designated emergency contact will be responsible for promptly picking up my child from the program at any time during that program. No refunds will be issued for dismissal of a child from an education program due to conduct.

Food Allergies/Activity Restrictions

Education programs typically involve a snack. While we endeavor to provide allergy neutral foods, we cannot guarantee that all snacks will be allergy neutral. My child has no food allergies or restrictions except as listed below:

Education programs may also involve physical activity. My child has no activity restrictions except as listed below:

Please complete and sign the opposite side of this form.

Publicity Release Statement (PLEASE CHECK ONE)

By checking this box, I, for myself and on behalf of my child, authorize The Friends of the Rosamond Gifford Zoo at Burnet Park, Inc., Onondaga County, including, but not limited to, its Department of Parks and Recreation, and other entities supporting the Friends' and the zoo's missions and outreach, to use my child's name and to use photographic pictures or video taken of the child listed above, of whom I am the parent or legal guardian, during programs offered by The Friends of the Rosamond Gifford Zoo at Burnet Park, Inc., to use, publish in whole or in part, worldwide, in any printed manner, in any and all media, and for any lawful purpose. I, for myself and on behalf of my child, release The Friends of the Rosamond Gifford Zoo at Burnet Park, Inc. from any and all claims and demands arising in connection from any such use, and understand and agree that neither I nor my child will receive compensation for any such use.

By checking this box, I, for myself and on behalf of my child, decline to have my child listed above be included in photographs and videos taken by The Friends of the Rosamond Gifford Zoo at Burnet Park, Inc. during educational programs. I understand that The Friends of the Rosamond Gifford Zoo at Burnet Park, Inc. is not responsible for photographs or videos taken for personal use by other campers, staff, and volunteers associated with programs offered by the Friends of the Rosamond Gifford Zoo at Burnet Park, Inc.

This form will be kept on file by the Friends education department and will remain valid for one (1) year, so you only need to fill it out once during that period. However, it is your responsibility to and you therefore must notify the education department at (315) 435-8511 x357 if your child's medical history, food allergies, activity restrictions, or anything else pertinent changes. In such event, a new form must be completed and signed prior to your child's further participation.

My signature below indicates that I have read, understand, and agree on behalf of the Releasors to the terms listed above in this Education Program Consent and Waiver Form.

Parent/Guardian name: _____

Phone: _____

Parent/Guardian signature: _____

Date: _____

Emergency contact: _____

Phone: _____



Parking, Pick Up and Drop Off Procedures for Zoo Camp 2018

The Rosamond Gifford Zoo places top priority on the safety of your child. To this end, we have implemented some procedures for dropping off and picking up your child for camp. Please call us at (315) 435-8511 x357 if you have any questions or concerns.

Parking: If you are visiting the zoo while your child is at camp, please park in the parking lot. If you are not visiting the Zoo, you may temporarily park in front of the zoo while you drop off or pick up your child. You may not park in front of the zoo for any other reason (i.e. visiting the gift shop, etc.).

Drop Off: Instructors will meet their campers in front of the main entrance to the zoo **10 minutes** before class starts each day. Instructors will be wearing bright shirts with ZOO STAFF written on the back. If your child is enrolled in a morning session and you arrive after 9:05 a.m. the doors will be locked, as the zoo does not officially open until 10:00 a.m. If there is no staff in the lobby to let you in, please call or text the camp director cell phone at (315) 414-7406 to alert camp staff that you have arrived.

Daily drop off times: **Full day camps (ages 6-11); 8:50-9:05 a.m.**
Half day camps (ages 3-5); 8:50-9:05 a.m. or 12:50-1:05 p.m.
Zookeeper Boot Camp (ages 12-14); 7:50-8:05 a.m.

Pick Up: Pick-up will take place in the classrooms located across from the Jungle Café. Half day camps and Zookeeper Boot Camp pick-up takes place in the birthday party room across from the octopus exhibit/cave entrance. For your child's safety, those responsible for picking up your child are required to sign them out each day. This includes parents. Please sign and complete the form below which must be mailed with the medical form 2 weeks prior to the beginning of your child's camp session. Your full name and the full names of those allowed to pick up your child should be included. If a person is not on your list for pick up, they will not be allowed to take your child. You will be notified immediately if this occurs. **Our staff will be checking your driver's license at pick up times so please have it readily available.**

Daily pick up times: **Full day camps (ages 6-11); 3:50-4:00 p.m.**
Half day camps (ages 3-5); 11:50 a.m.-Noon or 3:50-4:00 p.m.
Zookeeper Boot Camp (ages 12-14); 3:55-4:05 p.m.

Play Care: Play Care hours are from 8:00 to 9:00 a.m. and 4:00 to 5:00 p.m. everyday. You may drop off or pick up your child anytime within Play Care hours. Pre-registration is required; we cannot accommodate drop-ins. If you registered for PM Play Care and are late picking up your child (after 5:00 p.m.) the late fees described below will apply.

Our Zoo Camp staff works very hard to ensure that your child has fun at Zoo Camp and must feel confident that they can prepare for their next class or meet their own evening commitments at the end of each day. For this reason, we must ask that you pick up your child during the designated times. A \$10.00 late pick up fee per child shall be imposed for every 10 minutes beyond the daily pick up times stated above (i.e., 1-10 minutes late, \$10.00; 11-20 minutes late, \$20.00, etc.). The late fee must be paid before your child is granted admission to Zoo Camp the following day.

Camper's Full Name: _____

I have read and understand the enclosed 'Zoo Camp 2018 Information Sheet and drop-off/pick-up procedures, including parking and late fee information.

Parent or guardian signature

Please list every individual that is allowed to pick up your child (**including yourself**). All drivers must have their license with them to pick up a child.

Full names of those authorized to pick up your child (use the back of this sheet as needed):

1. _____
2. _____
3. _____



Zoo Camp Emergency/Medical Information Form

Session Letter _____

This form **MUST** be received by The Friends of the Rosamond Gifford Zoo at Burnet Park, Inc. ("Friends") no later than two (2) weeks prior to your child's first day of camp. Campers without a current medical form on record will not be admitted to Zoo Camp. In accordance with New York State Department of Health regulation 10 NYCRR 7-2.8(c)(1), the zoo must have a copy of a current confidential medical history, including the child's immunization record, as well as an emergency contact.

CAMPER'S NAME _____ Camper's Age During Camp _____

Birth date _____ Male Female

Parent/Guardian Name _____ Phone (Home) _____

Address _____ Phone (Cell) _____

HEALTH HISTORY (Check, giving approximate dates or current status):

Allergies/Conditions:

Foods _____

Other Allergies _____

Hay Fever _____ Asthma _____ Heart Murmur _____

Other Drugs _____ Diabetes _____ Epilepsy _____

Insect Stings _____ Chronic Illness _____ Fainting _____

Penicillin _____

ADD/ADHD/Specify Other _____

Operations/Serious Injuries _____

List details of above and any physical condition, special needs or activity restrictions the staff should know about:

IMMUNIZATION HISTORY - In order for campers to attend Zoo Camp, the parent/guardian must list specific dates for each of the following immunizations. Failure to list specific dates is grounds for non-acceptance of the camper registration. This requirement is necessary to comply with New York State Department of Health regulation 10 NYCRR 7-2.8(c).

A photocopy of your child's immunization record may be attached or faxed to the Friends directly from the doctor's office to 435-8517. Please make sure the camper's name and session letter of the camp they are attending are on the cover letter, attention 'Zoo Camp.'

DPT Series _____ booster _____

Tetanus booster _____

Polio OPV (Sabin) _____ booster _____

Hepatitis B _____

Measles Vaccine (Live) _____

Mumps Vaccine (Live) _____

German Measles (Rubella) _____

Varicella (chicken pox) _____

Haemophilus influenza type B _____

Child's Primary Doctor: _____ Phone: _____

Is your child covered under any medical insurance policy? If so, please specify:

Please fill out and sign emergency contact and release information on the back of this form.

EMERGENCY CONTACT - In the event the parent/guardian cannot be reached:

Name _____ Phone (H) _____
Address _____ Phone (C) _____
_____ Relationship _____

PARENTAL AUTHORIZATION:

This health history is correct to the best of my knowledge, and the person herein described has permission to participate in all prescribed camp and related activities, except as indicated in writing by me or an examining physician. In an emergency, when the undersigned or emergency contact person cannot be contacted or it is impossible or impractical given the circumstances to contact such individuals, I hereby authorize the Camp Director or other Friends of the Rosamond Gifford Zoo at Burnet Park, Inc. staff to take any action deemed necessary under the circumstances for the best interest of my child. I also give consent to doctors/hospitals or other health care practitioners to administer proper medical assistance should the need arise.

Signature of Parent/Guardian Date

Self-Medication Guidelines (only fill out if your child will be taking medication at camp):

Employees of Friends are prohibited from administering any medication to any person at any time, including participants in our education programs, with the exception of Epi-pens in an emergency. Participants may, however, self-administer medication including asthma inhalers with parent/guardian permission **and** doctor's written order. Per New York State Health Department regulations, the following written order completed in full from your child's physician/prescriber is required for self-administration of any medication, including Epi-pens (self-administered or administered by trained Friends staff) and over the counter medications. Pharmacy labels are **not** a substitute for written orders. Please make sure your child knows the correct dosage and how to use or apply the medication, as Friends employees are prohibited from removing medication from its container.

Note: For your child's safety, certain zoo staff are trained in first aid, CPR/AED and Anaphylaxis and Epinephrine Auto-Injector, and will be present during each program.

Allergies/conditions that require medication:

If applicable, please have your child's physician/prescriber fill out the following:

Name of patient: _____ D.O.B. _____
Name of medication: _____
Dosage and route: _____
Frequency and times taken: _____
Prescriber's name and title: _____
Prescriber's phone number: _____
Prescriber's signature: _____

PARENTAL AUTHORIZATION:

I hereby authorize the following child to self administer the medication listed above which has been approved and prescribed by my child's physician. I understand that employees of The Friends of the Rosamond Gifford Zoo at Burnet Park, Inc. cannot assist my child in any way during self administration, including removing medication from its container (with the exception of administration of Epi-pens by trained staff). In an emergency, when the undersigned or other named person cannot be contacted, I hereby authorize Friends of the Rosamond Gifford Zoo at Burnet Park, Inc. staff to take any action deemed necessary for the best interest of my child.

Signature of Parent/Guardian Date